

# 16TH CIRCUIT FAMILY SELF-HELP PROGRAM

The purpose of the 16<sup>th</sup> Circuit's Self-Help Program is to provide assistance to self-represented litigants to achieve fair and efficient resolution of their family law case. The purpose is **NOT** to provide legal advice.



*While you are not required to have a lawyer to file papers or to participate in a family court case, we encourage you to do so.*

*In all cases, it is best to consult with an attorney, especially if your case presents significant issues regarding children, child support, alimony, retirement or pension benefits, assets or liabilities.*

→ **Before you decide whether to use the services of the Self-Help Program, it is important to understand that the staff of the Self-Help Program are **NOT** acting as your lawyer and are **NOT** providing you legal advice.**

Legal assistance programs available for qualifying individuals:

**Legal Services of Greater Miami Inc.**- [www.legalservicesmiami.org](http://www.legalservicesmiami.org)

**ABA Free Legal Clinic**- [www.florida.freelegalanswers.org](http://www.florida.freelegalanswers.org)

Hours: Open Monday – Friday from 8:30 a.m. to 5:00 p.m.  
(closed for lunch from noon to 1:00 p.m.)

★ Assistance is available by appointment ONLY, please call or email the Self-Help case managers below to schedule an appointment.

## Key West Cases:

Janelle Batista, Self-Help Case Manager

Phone: (305) 295-3643

Email: [janelle.batista@keyscount.net](mailto:janelle.batista@keyscount.net)

## Key West Cases:

Desirae Caldwell, Self-Help Case Manager

Phone: (305) 295-3620

Email: [desirae.caldwell@keyscount.net](mailto:desirae.caldwell@keyscount.net)

## Marathon and Plantation Key Cases:

Samantha Wills, Self-Help Case Manager

Phone: (305) 853-7387

Email: [samantha.wills@keyscount.net](mailto:samantha.wills@keyscount.net)

## Self-Help staff CAN:

- Provide information about low-cost or free legal services programs or other community services.
- Provide information about available approved forms and packets without providing advice or any specific course of action.
- Provide general information about court process, practice or procedure.
- Engage in limited oral communications to assist a person in completion of blanks in forms.
- Provide information about community services.
- Facilitate the setting of hearings.

## Self-Help staff CANNOT:

- Provide legal advice or recommend a specific course of legal action.
- Provide interpretation of legal terminology, statutes, rules, and orders.
- Represent litigants in court.
- Record information on a form.
- Perform legal research.